



# Finance Committee Meeting - Budget Hearings (Day 3) Minutes

Lee County, Illinois

Aug 10, 2023 at 9:00 AM CDT

Old Lee County Courthouse, Third Floor Boardroom, 112 E 2nd St, Dixon, IL 61021

## I. Call to Order

Meeting called to order at 9:04 a.m., by Chair Jim Schielein. Due to technical difficulties that lasted the length of the meeting, no Zoom or YouTube livestream was available to the public.

## II. Committee Member Roll Call: Chair Jim Schielein, Vice Chair Mike Book, Tom Kitson, Lirim Mimini, Tim Bivins, Nancy Naylor

Mike Book was absent. Jim Schielein, Tom Kitson, Lirim Mimini, Tim Bivins, and Nancy Naylor all attended in person.

## III. Meeting Attendees and Visitors

Also present: Dean Freil and Tom Wilson (Board Members), Wendy Ryerson (Administrator), Paul Rudolphi (Treasurer), Dave Anderson (County Engineer/Highway Department), Charley Boonstra (State's Attorney), Jonathan Henrikson (IT Technician)(was in and out of the meeting working the technology issues), Jeff Hilden (Facilities Director), Nancy Petersen (County Clerk and Recorder), Bob Thompson (Public Defender), and Becky Brenner (Board Secretary) all attended in person.

## IV. Approval of the Minutes from the Previous Budget Meeting (August 3, 2023)

This topic was overlooked during the meeting. No minutes were approved.

## V. Old Business

### A. *FY 2024 Ongoing Budget Discussion and Decisions*

No specific topics were discussed under this agenda item.

## VI. New Business

### A. *9:00 a.m. - County Highway*

Dave Anderson walked the committee through the Solid Waste, Highway, and Special Bridge budget requests and changes. Following are the highlights:

- There were no major changes to the Solid Waste budget.
- Revenues included in the Highway budget were all standard.
- Expenditures in the Highway budget construction line item included roughly \$500,000 that was paid to the County from wind farms per road use agreements. These funds will be used to repair the roads identified in the agreements.

- Roughly \$800,000 included in the Highway equipment and furniture line item was a rolling number to cover vehicles and equipment approved in previous budget years but continue to be stalled by insufficient manufacturing volume.
- The Highway salary line item included an increase. The Highway Department is currently working through negotiations.
- There was a significant change in the County Bridge budget. Dave explained that the Governor recently approved a budget that quadrupled the Township Bridge allotment. Under the new budget the County will be required to front the money to repair the bridges and then be reimbursed by the state after the project is completed.

*B. 10:00 a.m. - Maintenance Department*

Jeff Hilden walked the committee through the Maintenance Department budget requests and changes. The committee also walked through the capital budget: Following are the highlights:

- The salary officer line item increased with the hiring of the Facilities Director
- Overtime line item was bumped up because the department continues to be short staffed.
- Funds were added to the budget to purchase software for preventative maintenance and work orders.
- Additional funds were requested in the maintenance agreement line item in anticipation of contracting with a cleaning supply company for consumables such as paper products and hand soaps.
- Funds were reallocated between the maintenance and supplies line items to more accurately reflect the consumable supplies verses maintenance supplies.
- Funds were requested for publishing RFP's and job postings.
- Natural gas prices increased, so the requested funding increased to reflect the difference.

*C. 11:00 a.m. - Budget Department Head Follow-up and Budget Clean-up*

Nancy Petersen talked with the committee regarding the salary line item and staffing numbers in the County Clerk and Recorder's Office. Only one new hire is being requested in FY 2024.

Bob Thompson presented the committee with an amended budget request after the Pretrial Fairness Act was passed. He asked that the \$30,000 originally budgeted in legal services be re-allocated to the salary-officer and salary full-time line items at \$15,000 each.

VII. Executive Session

- A. Open Meetings Act: 5 ILCS 120/2 (c)(2) Collective Negotiation Matters  
**Motion** to enter into Executive Session at 9:24 a.m., for the purpose of discussing 5 ILCS 120/2 (c)(2) Collective Negotiation Matters and 5 ILCS 120/2 (c)(5) Purchase of Property.

**Moved** by Tim Bivins. **Second** by Nancy Naylor. **Motion** passed unanimously by voice vote.

**Roll call going into Executive Session:** Jim Schielein, Tom Kitson, Lirim Mimini, Tim Bivins, and Nancy Naylor.

Also present: Dean Friel, Dave Anderson, Paul Rudolphi, Wendy Ryerson, and Becky Benner.

**Roll call back in open session:** Jim Schielein, Tom Kitson, Lirim Mimini, Tim Bivins, and Nancy Naylor.

Also present: Dean Friel, Dave Anderson, Paul Rudolph, Wendy Ryerson, Jonathan Henrikson, Jeff Hilden, and Becky Benner.

Back in open session at 9:48 a.m.

VIII. Adjournment

**Motion** to adjourn at 11:20 a.m. **Moved** by Lirim Mimini. **Second** by Tim Bivins. **Motion** passed unanimously by voice vote.

The next Finance Committee Meeting is scheduled for  
9:00 a.m., on Thursday, August 17, 2023

Respectfully submitted by:  
Becky Brenner - Board Secretary